

Accountability and Assessment

- Prepare School Improvement/PBMAS intervention submission preparation, if applicable

Administration and Leadership

- Check TEA/ESC website for update(s) on any changes resulting from the 86th Legislative Session
- Innovative Course Approval Process
- Receive Texas Academic Performance Report (TAPR) in November (public hearing of districts annual report required within 90 days of receiving)
- Review endorsements/course offerings for 2020-2021 high school course selection process (TAC§74.12)
- Annual Fingerprinting Certification & Statement of Compliance
- Update Ask TED

Federal and State Programs

- Title I Comparability Report
- Continue consultation meetings with private schools (Not Applicable to Charters)
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)

Finance

- Board approved Annual Audit Report due to TEA no later than November 27th for LEAs with July 1st FY
- Review student attendance figures as compared to prior year and budget projections
- Post metered amounts of electricity, water and gas consumption for which the district is required to pay and aggregate amounts of those services (Government Code, §2265.001(b), House Bill 3693, 80th Legislature, Regular Session)

Food and Nutrition

- Child Nutrition Verification process completion deadline is November 15th

School Board

- November Elections (BBB Legal) (TEC§3.004-3.005)*Canvass Trustee election results (TEC§67.003A)
- *Reorganize Board of Trustees (TEC§11.061C)
- Local orientation for new Board members
- Update Ask TED with changes in Board membership
- Train new members in the superintendent evaluation instrument and process
- Statement of Office and Oath of Office for all new Trustees
- Schedule ESC Orientation to the Code for new Board members within the first 120 days after installed
- Prepare Board Training Report (Military Districts Only)
- *Final FIRST Rating released. Hold public hearings within two months.
- Review investment policy (Gov't Code 2256.005(e))

- Approve investment policy revisions as needed (Gov't Code 2256.005(e))
- *Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 86th Legislative Session additions

Special Education

- 2019-2020 Nonpublic Placement Notification & Application (Required for all Nonpublic Day School and Nonpublic Residential placements by LEAs) closes for students in a continuing placement (remains open for new placements)
- 2019-2020 Excess Cost Preliminary Calculation, based on final unaudited 2018-2019 expenditures, should be completed (kept locally)
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

Texas Student Data System/PEIMS

- ECDS Kindergarten and PK ready for users to promote data on November 11th
- Fall PEIMS submission due to ESC-20 on November 21st

Transportation

- Transportation Operations Report due December 1st

Accountability and Assessment

- PBMAS Stages of Intervention, including LEA Determinations, are released via TEAL
- Prepare School Improvement/PBMAS intervention submission preparation, if applicable
- Review PEIMS data for all program areas prior to snapshot data (PBM and other accountability areas)
- District Testing Coordinator attend annual DTC training at ESC-20

Administration and Leadership

- Check TEA/ESC website for update(s) on any changes resulting from the 86th Legislative Session
- Recommend technology and instructional materials allotment (TIMA) selections
- LEAs without ESL certified teachers must request a TEA waiver of certification requirements. (19 TAC §89.1207(b))
- Prepare Annual Finger Printing Certificate and Statement of Compliance
- Prepare report Trustee training hours prior to November elections with postings as required (TEC§11.159) – October Board Meeting
- Update Ask TED

Federal and State Programs

- Annual Survey of Children in Local Facilities for Neglected/

- Delinquent Survey available
- *Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)
- 2018-2019 ESSA Consolidated Grant: Final & Revised Final Expenditure Reports due in ER system October 30th

Finance

- Review student attendance figures as compared to prior year and budget projections
- Calculate State Aid using end-of-first-six-weeks student data
- Submit biannual pupil projections survey to TEA (All LEAs)
- Post metered amounts of electricity, water and gas consumption for which the district is required to pay and aggregate amounts of those services (Government Code, §2265.001(b), House Bill 3693, 80th Legislature, Regular Session)

Perkins Formula Grant

- 2018-2019 Perkins Formula Grant Application Revised Final Expenditure Report due in ER system October 14th

School Board

- Review Superintendent's evaluation timeline and process, including training on use of instrument (TEC§21.354)
- Report Trustee training hours
- *Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 86th Legislative Session additions

Special Education

- 2018-2019 SHARS (School Health and Related Services) Reimbursement Report survey (applicable to all LEAs) due to TEA
- 2017-2018 IDEA-B Formula and IDEA-B Preschool: Final and Revised Final Expenditure Reports due in ER system October 30th
- 2018-2019 IDEA-B Formula and IDEA-B Preschool: Final Expenditure Reports due in ER system October 30th
- 2018-2019 IDEA-C Early Childhood Intervention and State Deaf (Fiscal Agents of RDSPD): Revised Final Expenditures Reports due in ER system October 30th
- 2018-2019 IDEA-B Discretionary Residential (Certain LEAs): Revised Final Expenditure Report due in ER system October 30th

- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

Texas Student Data System/PEIMS

- Extended year (18-19) PEIMS data available to customers on October 17th
- Classroom Roster Fall Submission due October 17th
- Fall (19-20) PEIMS snapshot (as of) date on October 25th
- TSDS PEIMS Ready for users to Complete, Approve, and Accept Fall (19-20) Submissions on October 28th